



12655 SW Center St., Suite 330, Beaverton, OR, 97005 \* (503) 747-3702

Mission Statement: To build and promote the sport of competitive swimming for the benefit of all swimmers to achieve their maximum potential.

**DRAFT  
OSI Board Meeting**

**Wednesday, June 7th, 2017, 7:15pm, Conference Call**

**In attendance: Jeff Gudman, Ruth Stocks, Jody Braden, Debbie Laderoute, Angie Lindsay, Sophia Stone-Holmbeck, Emily Melina, George Sampson, Joe Dahl, Nathan Templeman, Shelly Rawding, Russel Scovel, Chloe Bowman, Trey Fincher, Christopher Pfeffenroth, Julie Carpenter, Marilyn Loitz, and Jacki Allender.**

**Called meeting to order: 7:16 pm.**

Motion to approve minutes from May 2017. M/S/P

**Treasurer's Report - David Galbraith**

Through some careful and quiet research (so as to not raise any eyebrows...) I have been able to determine that the OSCA and OSI financial relationship that we will formalize through our new registration accounting processes is a straight forward custodial relationship. And therefore, there is no requirement to generate a 1099 for the pass-through OSCA registration funds collected as they are not considered income to OSI. I have also identified a resource that is available to help OSCA review their current operational status. I have forwarded the contact information for this resource to Rick.

Extension has been filed for our taxes at the request of our accounting firm. They are working to finalize the return.

I am still looking for better visibility into everyone's planned workshops and convention attendance expenses for the remainder of the year. I have still not received any information of planned travel from anyone, so I do not have any information from which to update the workshop travel budget estimates. So this remains an open concern.

Update on the proposal to move some of the operating funds from the OSI checking account into a new set of UBS investment accounts: The OSI Columbia Bank main checking account currently has a balance of just over \$271K. Based on the budget forecast for the remainder of 2017, the end of year balance is estimated to be just over \$250K. I propose to work with Jeff G. to move \$100K out of the checking account and into a new set of laddered UBS investment accounts separate from the Travel Endowment accounts to hold these excess Operating Funds. These accounts would be managed by Jeff in the same manner as the Travel Fund accounts. Keeping the operating investments separate from the travel fund investment accounts will simplify the accounting of these investments. I would also like to move the OSI operating funds that were transferred into the UBS travel investment accounts in the past into these new operating funds investment accounts. The amount, however, is still in question. I will need some help with getting the detailed history of the previous

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Mission Statement: To build and promote the sport of competitive swimming for the benefit of all swimmers to achieve their maximum potential. Operating funds transfers. This also clearly highlights another reason why it will be better to keep the operational and travel fund investments in separate account.

Discussion: Financials look amazing.

Motion to keep the operational funds and travel fund investments in separate accounts. M/S/P

Motion to accept Treasurer's Report. M/S/P

### **Senior Chair Report - Shelly Rawding**

This past month USA Swimming has begun a "Butterfly Revolution". Coaches, if you missed the online clinic you can see the slides and powering here <https://www.usaswimming.org/news-landing-page/2017/05/17/online-clinic-series---butterfly-revolution!>. There will be more online clinics coming up on butterfly, and you can catch them all on the USA Swimming online clinic page. There is also a Facebook page called USA Butterfly Revolution.

The goal of all this is to increase at the grass roots level how we think of fly, how we teach fly, and how our country can become stronger internationally with the stroke. It's great information and I would encourage all coaches to watch/read and share with their staff and if on Facebook to join the group.

### **Age Group Chair Report - Emily Melina**

Not much to report. Would like to figure out a way to get more age group coaches to take advantage of the mentoring program. Will talk to some head coaches to see how we can encourage them to get their assistants involved.

### **Official's Chair Report - Julie Carpenter**

Summer Championship meets are being organized.

10&Under: MR is Liam McMahon, Assistant Ref. is Richard Lindsay

11&Over: MR is Julie Carpenter, Assistant Ref. is Andrea Knutsen, and National Evaluator is Robert Broyles

LC Sectionals: MR is Dale Ammon (Colorado), National Evaluator is Mary Jo Swalley (California). Assistant Referees will be the MR for the 2018 for the same meet.

Planning on attending the OC National Workshop in June in Houston.

Two candidates for the 2017 Western Zone Mentoring and Official's Reimbursement programs: Anicia Criscione (age group meet) and Mike Knutsen (age group meet).

Official's Task Force Proposal - updated based on feed back from 2016 HOD - prepare for 2017 HOD.

Minimum number of officials per entered athletes:

0-5 Athletes entered - **no requirements**

6-20 athletes entered (per session) - 1 certified official

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1 or more Athletes entered (per session) - 2 certified officials

Teams entering must agree to provide officials based on entries. Officials can be named the week prior to the meet. Host team is exempt from requirement.

There is a 2 year exemption for new teams and Summer League teams.

Penalty - Teams that enter and do not meet these requirements will not score or receive awards.

Discussion: Rather not penalize the swimmers. Discussion on a monetary fee of not scoring/receiving awards. Julie will be asking other LSC's to see what they are doing.

### **Operational Risk Chair - Russ Scovel**

5 Reports were filed in May - 1 of which actually occurred in April, but wasn't filed until May 11. No possible concussion reports this month. Factors included; Air quality, drylands and striking bottom of the pool with body part.

Traveling to Dallas for Operation Risk Management Conference for USA Swimming June 9th-11th.

Motion to pay the Operational Risk Chair to take a lifeguard instructor class in a few weeks so that he can do the Coaches Safety Trainings himself rather than try to find people to do it. M/S/P

### **Camp Coordinator Report - George Sampson - no report**

### **Safe Sport Report - Joe Dahl - no report**

### **Coaches Chair - George Sampson - no report**

### **Athlete's Representatives Report - Angie Lindsay, Lindsey Soule' - no report**

### **Time Standards - Alex Nikitin - no report**

### **Technical Planning Report - Ruth Stocks**

10&Under LC Championship meet information is finished and sent to OSI office for website. Meet director information needs to go into the meet information. Meet event file being created with AO in the office this week - should be straightforward.

11&Over LC Championship meet information is finished and sent to OSI office for website. Meet event file and meet information is being fine tuned and should be ready by next week.

### **Scheduling Chair Report - Murilo Martins - no report**

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### Website & Records Report - Greg Bostrom - no report

### Diversity & Inclusion & Disability Chair - Emily Melina

The OSI and PNS Diversity camp was successful. 70 swimmers from OSI and PNS (combined) participated. Felicia Lee came out and ran a clinic. Guest speakers and a full day of education and learning. PNS wants to host next year so budgeting should be done now for 2018 camp. Very worthwhile camp to pursue - costs were about \$7,000-8,000 - PNS charged \$40/athlete.

### Registration/Office Report - Debbie Laderoute

Registration Type	2017 Memberships YTD	2016 Memberships
Athlete	5,634	5,686
Athlete Seasonal	134	538
Athlete Outreach	417	347
Lifetime Memberships	11	11
Club	65	62
Club Seasonal	2	4

We are going to have 4 seasonal clubs again. The application forms require a head coach that is completely certified so a few teams are waiting for coaches to finish their certifications.

### Sanctions Chair - Reed Sloss - no report

### National Times Verification Chair Report - Jacki Allender - no report

### All Stars/Zones Report - Debbie Laderoute - no report

### Old Business

**LEAP:** Need to get a group together to input some of the remaining items. Anyone interested, email Debbie.

### New Business

**USA Swimming Lifetime Membership:** If anyone has a person to nominate for a Lifetime Membership get that to Debbie. Wanting input from David on the budget for that (since it is \$1,000 each).

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**2017 Summer 11&Over Championship Fees:** Fees increased for Short Course Championships and it is looking like it will be more expensive this year. No change in contract in charge of per swimmer per day by facility (still \$5) but need to determine if \$12 Facility Use Fee covered that expense or if we suffered a loss last year and this number should be increased. Debbie will contact Jody to find out more details about last year. Discussion on what the facility use fee should be in order to cover the costs properly. Task Force set up to look at costs and charges at Championships meets and develop a proposal to take to House of Delegates. Task Force: Jacki, Nathan, Julie Greenaway, and an athlete (email Jacki by the end of next week).

**Convention:** Need a list of those going to USA Swimming Convention so that arrangements can be made for travel.

**Nominations:** General Chair, Senior Chair, Secretary, TPC, Safe Sport, Administrative Review Board, and Nominating Committee will be needed.

#### **Announcements/Schedule**

**OSI Conference Call - July 5th, 2017 @ 7:30pm**

**OSI Board Meeting - September 6th, 2017 @ OSI Offices - 7pm**

**USA Swimming Convention - September 10th-17th - Dallas, TX**

**OSI Board Meeting - November 1st, 2017 @ OSI Offices - 7pm**

**Meeting Adjourned at 7:56 pm.**

Submitted by:

Sophia Stone-Holmbeck  
OSI Secretary

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